

CNC/CIE 68th Annual General Meeting

Proposed Agenda

DATE: Monday, Nov. 27, 2023

TIME: 13:00-16:00 EST [10:00 – 12:00 PST]

LOCATION: Zoom (link provided to meeting registrants)

RSVP: Ali Ghaemi
Administrator, Canadian National Committee of the CIE
Tel: 613-991-4162
Email: CNC-CIE-Secretariat@nrc-cnrc.gc.ca

<http://www.cnc-cie.ca/>

PROPOSED AGENDA: (see next page)

CNC/CIE 67th Annual Meeting
2023-Nov-27

Agenda

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|---|------------------------------------|
| 1. Call to Order and Approval of Agenda | J. Hovis |
| 2. Minutes of the 67th Annual CNC/CIE meeting | J. Hovis |
| 2.1. Action items | |
| 2.2. Matters arising | |
| 3. President's report | J. Hovis |
| 4. Vice-President's report | J. A. Veitch |
| 5. Secretary's report | A. Ghaemi |
| 6. Treasurer's Report | S. Coyle |
| 7. Membership and Elections Subcommittees | M. Mossman |
| 7.1. M & E Subcommittee Membership | M. Mossman |
| 8. Mirror committee to ISO/TC 274 | J. A. Veitch |
| 8.1. Chair's report | J.A. Veitch |
| 9. Ad hoc Subcommittees | |
| 9.1. Website Subcommittee | S. McFadden |
| 9.2. Lighting Course Update | J. Hovis |
| 9.3. Events Subcommittee | V. Venkataramanan |
| 9.4. Code of Procedures Revision | S. McFadden/M. Mossman/S.
Coyle |
| 10. Other Business | |
| 11. Any other business | |
| 11.1. Adjournment | J. Hovis |
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APPENDIX C

Action Items from the 67th Annual Meeting of the CNC/CIE

Action Item	Responsible	Action	Status
2020-AI-2	J.A. Veitch	Develop a system for disseminating a call for experts and press releases to relevant groups that are interested in the activity of the CNC-CIE.	OPEN
2020-AI-3	All	Recruit Canadian organizations and individuals involved in the light and lighting community for the purposes of expanding the affiliates list and the outreach of CNC-CIE activity.	OPEN
2020-AI-4	V. Venktaramanan and C. Suvagau	V. Venktaramanan and C. Suvagau will get in touch with contacts in Western Canada about joining the CIE with the intention of improving geographic representation.	OPEN
2022-AI-1	S. Coyle	S. Coyle will follow up with the CIE-CB about the missing wire transfer of funds from the CIE-CB account to the CNC/CIE account.	OPEN
2022-AI-2	A. Ghaemi	A. Ghaemi will contact the USNC and CORM to circulate a ballot to their respective members on whether they prefer an in-person or online meeting and on what dates those meetings should take place. A. Ghaemi will also circulate the same ballot to the CNC/CIE members and affiliates.	OPEN
2022-AI-3	S. Coyle	S. Coyle will contact TD Bank about the different products available (i.e., high-interest savings account, GICs, etc.) to offset the cost of inflation.	OPEN

CNC/CIE President's Report

November 27, 2023

Jeff Hovis

jhovis@uwaterloo.ca

It has been a busy year for everyone, and I want to thank everyone who contributed their time and energy to the CNC and CIE this year.

The CNC-CIE Board of Administration met online 4 times in the past year. If you have an issue that needs to be discussed by the Board, bring it to one of the board members' attention or email [CNC-CIE-Secretariat](#), and we will add it to the agenda for the next meeting.

On behalf of the CNC, I thank Deborah Gottesman for her talk on the challenges of incorporating daylight into buildings at the end of last year's annual general meeting. We should consider incorporating a public lecture at the end of the session when there is no joint meeting with the USNC.

I had a web conference with Daria Sochinskaia and Eldjie Kamto from International Relations at the National Research Council in mid-March regarding our annual performance review. No concerns were expressed.

Robin Atkins was elected as the Canadian Division 8 member in late March.

The CIE has made several datasets available. They can be found at [Data Sets and Colour Matching Functions](#).

Highlights from the 30th Quadrennial Session

As you know, the CIE has adopted a new Code of Procedures, and one of the significant changes is in the organizational structure. There is now the Governing Board, which is responsible for the core governance of the CIE and the Technical Management Board, which is responsible for coordinating the technical work. The new members were installed at the annual meeting in September with Jennifer Veitch as President. The other members are listed on the [CIE Website](#).

There are also new staff at the Central Office.

Secretary General: Diana Wernisch

Technical Manager Liaison Officer: Shahidul Islam

Office Administrator: Lavinia Lutai

On the financial side, a deficit is forecast for this year and next, but the reserves are adequate to cover the shortfall. The dues formula was modified to take inflation into account, and a change was made in the formula used to calculate the dues for individual countries. The dues formula is based on the United Nations (UN) formula for calculating a country's contribution to the UN, and the UN changed one of the coefficients some time ago, so the CIE needed to update their version.

The publication selected for distribution to the members was "Visual Aspects of Time-Modulated Lighting Systems."

The [CIE Research Strategy](#) was reviewed.

The CNC was well-represented in the Scientific and Technical Sessions

Jennifer Veitch presented an invited talk on the CIE's Research Strategy and an oral presentation on light sensitivity in the workplace. She was a co-convenor for a workshop on lighting for preparedness.

Lorne Whitehead presented an update on the progress on TC1-98 in a workshop and the Division 1 meeting.

Liviu Ivanescu and I each had a poster.

Based on feedback from members of CORM, USNC and CNC, we decided to have The Joint Conference with USNC and CORM online. It was very successful, with 37 presentations. There were 101 registrants, and the total money from the registration fee was \$4900.

I want thank

Sharon McFadden for managing the registration.

Ali Ghaemi for collecting and collating the abstracts.

Jennifer Veitch for hosting the conference.

And my colleagues on the organizing committee

Luke Sandilands, Mike Jergens, Angelo Arecchi, Mark Duffy

If you are interested in learning more about CIE Technical Committees and what they do, you should check out the webpage "Getting Involved Technical Work" <https://cie.co.at/technical-work/getting-involved-technical-work>

There is also a brochure that you can download that overviews the CIE
https://files.cie.co.at/CIE_Brochure_July_2022.pdf

Upcoming meetings

CCPR/CIE Joint Workshop -100 Years of $V(\lambda)$ and Future of Photometry June 3, 2024, at BIPM, Sevres, France

CIE Midterm Meeting, CIE 2025, Vienna, Austria, July 4-12, 2025

The 31st Quadrennial Session of the CIE, Nanjing, China, July 9-17, 2027

Finally, it has been a privilege and pleasure to serve as President of the CNC for the last four years, and I truly enjoyed working with each of you. The CNC has a long history of making significant contributions to the CIE and standards development, and I know that these contributions will continue.

**CNC/CIE Vice-President's Report
November 2023**

Jennifer A. Veitch, Ph.D.

j_a_veitch@jdarchitect.ca / jennifer.veitch@nrc-cnrc.gc.ca

In my capacity as Vice-President of the CNC/CIE, this year I undertook five tasks.

1. I supported the co-ordination and administration of the CNC/CIE as an outreach activity within NRC Metrology. Dr. Li-lin Tay, Team Lead of the Photometry and Spectrophotometry team, has overall responsibility for the CNC/CIE as an activity.
2. I assisted as needed to support the President, Administrator, and Treasurer in the ongoing work of CNC/CIE business. This includes monitoring the CNC/CIE mailbox when the Administrator is unavailable, confirming that our procedures (e.g., for ballots) follow our Code of Procedure, and contributing to various discussions .
3. I served as Chair of the Canadian mirror committee to ISO-TC 274. Details of this committee's work will be discussed during this meeting under MC-ISO-TC 274 business.
4. I contributed to the preparation of input to the annual performance report (APR) to the NRC Government and International Affiliations Office (NRC-GIA), which was led by the President.
5. My contribution to the CNC/CIE hosting of the biennial joint conference of the CNC/CIE, NC US/CIE and CORM was to provide the Webex account on which we conducted the online conference, including setting up webinars for the three days, coordinating with Sharon McFadden to obtain the registration list, sending webinar invitations, and serving as meeting Host throughout the conference.

CNC/CIE Secretary's Report November 2023

Ali Ghaemi
CNC-CIE-Secretariat@nrc-cnrc.gc.ca

I have acted as the CNC/CIE Secretary since October 2021. The tasks completed over the last year are listed below. Liviu Ivanescu will be the new Secretariat once the ballot for his nomination is voted on.

1- Communications

- a. CIE notifications, announcements and Press Releases were distributed by the CIE-CB to the NC's via email with supporting documents available on the CIE website (www.cie.co.at) using Collaboration Tools. These documents were downloaded and made available on the CNC/CIE website. General interest documents with no commercial content were downloaded and redistributed to the CNC/CIE-ALL contacts list, while letter ballots were distributed to Members or the Board of Administration as required.
- b. In communication with the Secretary, please use the NRC email address CNC-CIE-Secretariat@nrc-cnrc.gc.ca. Both the Secretary and Vice-President have access to this mailbox which is monitored at a minimum, every few days.

2- Letter Ballots

- a. CIE Ballots: National Committee Letter Ballots circulated by the CIE Central Bureau were distributed to members for voting. Decisions were taken based on the consensus of those voting, as per the CNC/CIE Code of Procedure. Letter ballots for 2021/22 were
 - i. NC LB2104 Selection of a CIE publication for distribution by NCs and ANCs in 2023: publication *CIE 243:2021 Discomfort Glare in Road Lighting and Vehicle Lighting* was selected and made available to 33 members, 10 members requested a copy of the publication.
 - ii. LBs NC2305, BA2307, D01-2301 Ballot on ISO/CIE DIS 11664-5:2023: Comments submitted.
 - iii. LBs NC2208, BA2234 and D02-2211 Ballot on ISO/CIE FDIS 23539:2022 of TC 2-93: Approved.
 - iv. LBs BA2322, D01-2306 Ballot on ED/TR of TC 1-84: Comments submitted.
 - v. LB NC2307 Approval of Date and Location for the next Midterm Meeting of the CIE, CIE 2025: Comments submitted.
 - vi. LBs BA2306, D03-2302 Ballot on ED/TR of TC 3-56: Comments submitted.
 - vii. LBs BA2310, D01-2302 Ballot on ED/TR of TC 1-91: Comments submitted.
 - viii. LBs BA2312, D01-2303 Ballot on ED/TR of TC 1-92: Comments submitted.

- ix. NC2302, BA2301, D03-2301 Ballot on ISO/CIE DIS 10916:2023: Comments submitted.
- x. NC2304, BA2305, D02-2301, D06-2302 Ballot on CIE DIS 017-SP2:2023 of JTC 19(D6/D2): Comments submitted.
- xi. NC2308, BA2314, D01-2304 Ballot on ISO/CIE DIS 23603.2:2023: Comments submitted.
- xii. NC2301 and D04-2301 Systematic Review (SR) of ISO/CIE 8995-3:2018 "Lighting of work places —Part 3: Lighting requirements for safety and security of outdoor work places": Comments submitted.
- xiii. LBs NC2306, BA2308, D06-2303 Ballot on ISO/CIE DIS 28077:2023: Comments submitted.

- 3- Annual Performance Review of the CNC/CIE:** The president provided the completed APR questionnaire to report on the 2022 calendar year to the International Innovation Office of the National Research Council.
- 4- Requests for Funding:** None received.
- 5- CNC/CIE Website:** The website operates at the web address of www.cnc-cie.ca. See the separate Website subcommittee report.
- 6- Mailing Lists:** At the present time 4 mailing lists are maintained: Members (33), Affiliates (70), Board of Administration (12) and All (103). Affiliates and all receive CIE material (press releases of CIE publications) and notices of conferences. Members and Board of Administration receive more CNC information including ballots, and the Minutes of the annual meeting a related information.

CNC/CIE Treasurer's Report to the CNC/CIE 68th Annual Meeting

27 November 2023

The financial statement for the period 31 October 2022 to 31 October 2023 is presented below.

Opening Balance (31 October 2022)	\$25,292.39
Income:	\$0.00
Expenses:	\$0.00
Total Expenses:	\$0.00
Net Income (Loss):	\$0.00
Ending Balance (October 28 2022)	\$25,292.39

Note: Income and expenses from Nov 2023 CORM-CNC/CIE-CIE-USNC Biennial Joint Conference occurred outside the date range covered in this annual report (Total conference revenue was \$4911.72, with 50% to be kept by CNC/CIE and 50% to be paid out to CORM. Payment was initiated by Eventbrite to CNC/CIE's bank account Nov. 9, 2023.

Respectfully submitted,

Shirley Coyle
Treasurer, CNC/CIE
Scoyle6889@gmail.com

CNC/CIE Membership Subcommittee – Chair’s Report November 2023

Prepared by: Michele Mossman

Current CNC/CIE Membership

The current membership includes:

- 12 Members of the CNC Board of Administration
- 33 Members (includes the 12 Members of the Board of Administration)
- 70 Affiliates

The current CNC/CIE Board of Administration Members are:

<u>Member name</u>	<u>Board of Administration role</u>	<u>Term expires</u>
Jeff Hovis	President and Division 1 member	2023
Jennifer Veitch	Vice President and Division 3 member	2023
Ali Ghaemi	Secretary	2023
Shirley Coyle	Treasurer	2023
Joanne Zwinkels	Division 2 member	2023
Cristian Suvagau	Division 4 member	2023
Sami Qutob	Division 6 member	2023
Robin Atkins	Division 8 member	2022
Arnold Gaertner	Member at Large	2023
Michele Mossman	Member at Large	2024
Venkat Venkataramanan	Member at Large	2023
Lorne Whitehead	ex-officio, CIE Vice President	2023

Geographic representation: The CNC aims to have as diverse geographic representation as possible. Currently, the geographic representation of the 33 CNC Members is: British Columbia (7), Newfoundland (1), Ontario (21), Prince Edward Island (1), and Quebec (3).

Changes to membership

Earlier this year, we were deeply saddened to learn of the passing of long-time CNC Member Ian Ashdown. Ian’s significant contributions in the field of lighting design, research and development, and software engineering are detailed [here](#). He is greatly missed, as both a colleague and a friend.

Tara Akhavan relocated to a new position outside of Canada earlier this year, so she has stepped down from the role as CNC Member and Division 8 member. On behalf of the CNC, the Executive committee would like to express their sincere appreciation to Tara for her contributions to the CIE during her tenure.

In March 2023, we welcomed Robin Atkins to the CNC Board of Administration, in the role as Division 8 member until December 2027.

Four Affiliates were removed from the list during 2023, either because of relocation or because we were no longer able to reach them at their contact email address.

Membership nominations:

Many of our CNC membership positions are aligned with the central CIE quadrennial calendar, and as a result these terms all expire at the end of this year. Nominations will be circulated by e-mail following the AGM and positions will be filled via an email ballot. We will ensure that the nomination, balloting, and voting processes are conducted in accordance with revisions to the Code of Procedures.

Members: The following members whose current terms expire at the end of 2023 have confirmed they are willing to renew for another 4-year term:

- Chrisnel Blot
- Pierre Gallant
- Kurt Ising
- Sharon McFadden
- Thomy Nilsson

Board of Administration Members: The following BA members whose current terms expire at the end of 2023 have confirmed they are willing to renew for another 4-year term:

- Arnold Gaertner (member at large)
- Venkat Venkataramanan (member at large)
- Lorne Whitehead (member at large)

As the new Division Member and Officer terms are confirmed, we will also confirm whether any individuals retiring from their role as Division Member or Officer would be willing to remain on the Board of Administration as members at large. These details will be confirmed as part of the e-mail balloting process.

Division Members: The current terms for Division 1, 2, 3, 4, & 6 members expire at the end of this year. We have confirmed nominations for some of the positions and are seeking interested nominees for others:

- Division 1: Seeking nominees
- Division 2: Liviu Ivanescu has agreed to be nominated.
- Division 3: Jennifer Veitch is willing to renew.
- Division 4: Seeking nominees (Cristian Suvagau is willing to renew.)
- Division 6: Sami Qutob is willing to renew.
- (Division 8: Robin Atkins was elected to this role in March 2023, until December 2027.)

Officers: The following Officer positions expire at the end of this year:

- President: Jeff Hovis is stepping down at CNC President at the end of this current term. We are tremendously grateful for Jeff's leadership in this role. Cristian Suvagau has agreed to be nominated for this position.
- Vice President: Jennifer Veitch is willing to renew.
- Treasurer: Shirley Coyle is willing to renew.
- Secretary: Ali Ghaemi is willing to renew.

Additional membership activities for consideration during 2024:

- The task group updating the Code of Procedures has continued its work, and once the revisions have been finalized and approved, we will update the membership database to be consistent with any changes in the Code of Procedures that relate to membership.
- We have previously discussed identifying individuals as Affiliate Division members, to enable greater collective effort and continuity by CNC participants in support of Division activities. Once the new Division member terms are confirmed, we will resume this effort.
- Geographic representation remains a priority and we will continue our efforts to increase membership from Alberta, Saskatchewan, and Manitoba, as well as Atlantic Canada. We have the option to recruit up to 4 additional Members at Large for the Board of Administration, which is an opportunity to increase diversity on the Board, including geographic representation.
- We made good progress on filling in missing mailing address information on the membership database. There are still some details to complete, and we will continue this effort during 2024.

**MC-ISO-TC 274 Chair's Report
November 27, 2023**

Jennifer A. Veitch, Ph.D.

j_a_veitch@jdarchitect.ca / jennifer.veitch@nrc-cnrc.gc.ca

A. Membership

Chair: Jennifer Veitch
Vice-Chair: Jeff Hovis
Members: Shirley Coyle
Chad Greene
Toby Lau
Sharon McFadden
Sami Qutob
Conor Sampson
Cristian Suvagau

Any Canadian is welcome to join, but especially anyone already affiliated with the CNC/CIE. It does require a separate application to the SCC, which can be done here: <https://www.scc.ca/en/standards/committees/iso-tc-274-light-and-lighting>.

New Division members elected to the CNC/CIE in 2023 will be asked to enroll as members of MC-ISO-TC274.

B. Activities

1. Ballots

Since Nov. 21, 2022, I have cast 22 ballots and/or comments on behalf of the committee (see Annex for the full report), following discussions by e-mail with committee members or through the SCC Hub. We missed the deadline for two ballots for which we had no input to provide. There are two open ballots at present:

- ISO/CIE DIS 8995-1 *Light and lighting — Lighting of work places —Part 1: Indoor* Due 2023-01-03
** As I was an author, I would greatly appreciate reviews by others before we cast this ballot.
- Systematic Review of ISO/TC 21274:2020 *Commissioning of Lighting Systems in Buildings* due 2024-02-18

I thank the committee members for their participation. This demonstration of our activity is among the measures of our evaluation by SCC.

2. ISO/TC 274 Plenary meeting

This year's meeting was a hybrid one, with the in-person attendance in Tokyo and others attending online. Toby Lau served again as our Head of Delegation, attending in person with funding from the SCC. Conor Sampson attended virtually.

The 2024 plenary meeting is expected to be held in Milan, Italy in late June.

Decision to be taken: Who will represent Canada as our Head of Delegation at the 2024 plenary meeting?

3. Contributions to ISO/TC 274

We have strong participation in the parent committee in ISO, although additional volunteer experts are always welcome:

<i>Current Activities</i>			<i>Comment</i>
ISO/TC 274 CAG	Chair Advisory Group	T. Lau	
ISO/TC 274-JWG 1 [CIE JTC 6 (CIE-ISO)]	Energy performance of lighting in buildings	T. Lau	In addition to the project on the line below, this group also completed ISO/CIE 10916, <i>Calculation of the impact of daylight utilization on the net and final energy demand for lighting</i> .
	ISO/CIE AWI TR 3092 <i>Light and lighting – Energy performance of lighting in buildings – Explanation and justification of ISO/CIE 20086</i>	T. Lau – Project leader	The document was published in September 2023.
ISO/TC 274 WG 2	Commissioning process of lighting systems	T. Lau	Project (ISO/AWI TR 5911) will produce an ISO Technical Report to supplement ISO/TS 21274 .
ISO/TC 274 JWG 5 [CIE JTC 15 (CIE-ISO)]	Lighting for workplaces	J. Veitch	The DIS ballot will close in early January 2024.
ISO/TC 163	Liaison representative from ISO TC 163 to ISO TC 274	T. Lau	Presented a report on ISO/TC274 at the ISO/TC 163 virtual plenary meeting in September. The Liaison report is available from the Chair.
ISO/TC 205/WG 10 [Commissioning]	Liaison representative from ISO TC 274 to ISO TC 205/WG10	T. Lau	.
ISO /TC 274	Liaison representative from ISO TC 274 to ISO TC 205/WG 7	C. Sampson	
ISO/TC 205/JWG 12	ISO/TC 274 co-convenor	C. Sampson	Conor co-leads this joint working group, acting from the TC 274 side. It is still developing its ways of working.

C. Relations between the CNC/CIE and SCC:

1. Mirror committee accreditation and funding

In December 2022, on our behalf, I completed our annual Application for Committee Accreditation [Annex C] and Financial Assistance for the fiscal year 2023-24. It is not appended because there were minimal changes from the prior year. We were successful, although neither scores nor rankings were reported this year. We received \$5000 from the SCC in addition to \$4000 in support from external stakeholders, BC Hydro and CSA. This enabled us to support Toby Lau's attendance at the plenary in Tokyo in June and Conor Sampson's attendance at the ISO/TC 205 meetings in Atlanta in September.

2. Registration of CNC/CIE as a Standards Administering Organization

I reported this last year and have made no progress on this item. I was waiting for the CNC/CIE Secretary to become comfortable in the role before formally adding these new tasks. Now that we are again without a Secretary of the CNC/CIE, I will again set this aside until there is greater stability.

The CNC/CIE had applied in 2019 to the SCC for recognition as a Standards Administering Organization. This would be advantageous because it would confirm the Secretariat of the CNC/CIE as the administering entity overseeing the MC and would confirm our Code of Procedure terms that govern such matters as the selection of the Chair and Vice-Chair of the mirror committee.

The application requires modification, which continues to be held up at my end because of other duties. However, one of the modifications concerned the need for an internal archiving system that members could query in case of interest. We now have server space on an NRC server (DocZone) for the CNC/CIE, accessible to me and to the CNC/CIE Secretary. This should facilitate resolving this matter, and I hope to resubmit the application in the coming months.

D. Other organizations in liaison

We continue to have an informal liaison with CSA C419, with several members in common. Through the work of Toby Lau, some of the CSA work on energy efficiency is receiving favourable attention in ISO/TC 274/JWG 1, and this is welcomed by CSA.

E. Upcoming actions and issues

Staff at the SCC seem to be as overloaded as we volunteers. Sometimes it is difficult to reach them, and some ballot postings have had very short lead times. Keeping on top of this committee is among the most challenging of my roles.

Annex A – Record of MC-ISO-TC274 Voting between 2022-11-21 and 2023-11-27

Item #	Title	Circulated	SCC due date	Questions	Vote	Date ballot cast
N816	Call for comments ISO/NP 20734	2022-12-03	2022-12-05	Do you have comments on ISO/NP 20734? Yes (please provide comment table) * No (*) A Comment is required for this answer value.	No	2022-12-15
N813	ISO/CIE FDIS 23539 "Photometry — The CIE system of physical photometry",	2022-11-25	2022-12-16	1 Do you have comments to ISO/CIE DIS 23539 "Photometry — The CIE system of physical photometry" Yes (please provide comment table) * No (*) A Comment is required for this answer value.	No	2022-12-15
N814	ISO/TC 205 the Committee Draft ballot for ISO/CD 16813 "Building environment design — Indoor environment — General principles"	2022-11-25	2022-12-16	1 Do you have any comments related to the Committee Draft? Yes* * No Abstention (*) A Comment is required for this answer value.	Yes, comments provided	2022-12-15

Item #	Title	Circulated	SCC due date	Questions	Vote	Date ballot cast
N818	ISO/CIE CD 8995-1 Lighting of work places — Part 1: Indoor	2022-12-17	2023-01-28	No. Question Possible options 1 Do you have any comments related to the Committee Draft? Yes* No Abstention (*) A Comment is required for this position. ISO/IEC commenting template.	Yes	2023-01-28
N828	Call for liaison representative to ISO/TC 269/SC1	2023-02-15	2023-03-06	Do you want to nominate a a ISO/TC 274 liaison representative to ISO/TC 269/SC 2 “Rolling stock” Yes * No (*) A Comment is required for this answer value	None	
N830	Ballot on change Liaison Representative for ISO/TC 268/SC 1	2023-03-08	2023-03-27		yes	2022-03-26
	Request to extend project ISO/CIE 10916	2023-03-17	2023-04-02	Do you approve Draft Resolution 145 (limit date extension for ISO/CIE 10916)? Yes No * Abstention	yes	2023-03-31

Item #	Title	Circulated	SCC due date	Questions	Vote	Date ballot cast
	ISO/CIE DIS 10916 Light and lighting – Energy performance of lighting in buildings — Calculation of the impact of daylight utilization	2023-02-03	2023-04-14	No. Question Possible options 1 Do you approve the technical content of the final draft? Approval Approval with corrections* Disapproval* Abstention (*) A Comment is required for this position. ISO/IEC commenting template.	Approval	2023-04-14
	Comment on CIE DIS_IS 017-SP2:2023 of CIE_JTC19	2023-03-13	2023-04-18	Do you have any comments on the document CIE DIS_IS 017-SP2:2023? Yes * No Abstention	No	2023-04-18
	Confirmation of title and initial terms of reference for ISO/TC 205/JWG 12	2023-03-28	2023-04-25	Do you approve Draft Resolution 146/2023? Yes No * Abstain	Yes	2023-04-24

Item #	Title	Circulated	SCC due date	Questions	Vote	Date ballot cast
	ISO DTS 7127 BIM properties for lighting	2023-03-20	2023-05-01	No. Question Possible options 1 Do you approve the draft for publication? Approval Approval with comments* Disapproval* Abstention (*) A Comment is required for this position.	Approval	2023-05-01
N844	Call for representative in the ISO Smart Farming Coordinating Committee (SFCC)	2023-04-16	2023-05-07	1 Do you want to nominate a a ISO/TC 274 representative for the ISO Smart Farming Coordinating Committee (SFCC)? Yes (please include a CV) * No	No	2023-05-05
N847	Call for representative in the ISO/TC269/SC2 (SFCC)	2023-04-20	2023-05-11	Do you agree with draft resolution 147/2023? Yes No (*please provide reason) * Abstain	Yes	2023-05-05

Item #	Title	Circulated	SCC due date	Questions	Vote	Date ballot cast
	Systematic Review of ISO/CIE 8995-3:2018 Lighting of work places — Part 3: Lighting requirements for safety and security of outdoor work places	2023-01-15	2023-05-21	<p>Recommended action Withdraw *</p> <p>Revise/Amend *</p> <p>Confirm</p> <p>Abstain due to lack of consensus</p> <p>Abstain due to lack of national expert input</p> <p>Stabilize</p> <p>2 Has this International Standard been adopted or is it intended to be adopted in the future as a national standard or other publication? Yes *</p> <p>No * If not, what is used instead</p> <p>3 Is the national publication identical to the International Standard or was it modified? 1 Identical Modified *</p> <p>4 If this International Standard has not been nationally adopted, is it applied or used in your country without national adoption or are products/processes/services used in your country based on this standard? 2 Yes No *</p> <p>5 Is this International Standard, or its national adoption, referenced in regulations in your country? Yes No *</p> <p>6 If the committee decides to revise or amend, do you propose an expert and/or project leader for the development of that project? Yes (name(s) and proposed role(s): expert or project leader) * No</p> <p>(*) A Comment is required for this answer value. ISO/IEC commenting template.</p> <p>(1) This question only appears if the answer to question 2 is "Yes"</p> <p>(2) This question only appears if the answer to question 2 is "No"</p>	<p>1. Revise/amend</p> <p>2. No; So far as we are aware, there are no specific recommendations like this. The closest document to this of which we are aware are a set of guidelines from the RCMP: https://www.rcmp-grc.gc.ca/physec-secmat/pubs/gcpsg-gsmgc-004-eng.htm?wbdisable=true.</p> <p>3. N/A</p> <p>4. Not so far as we are aware.</p> <p>5. No.</p> <p>6. No, although if a project were to start we would look for a suitable expert to serve as a member.</p>	2023-05-18

Item #	Title	Circulated	SCC due date	Questions	Vote	Date ballot cast
N853	Call for experts - ISO/IEC committees working on UV	2023-05-11	2023-05-29	<p>1 Do you want to nominate a a ISO/TC 274 liaison representative to IEC/TC 34/WG 23? Yes (please include a CV) *</p> <p>No</p> <p>2 Do you want to nominate a a ISO/TC 274 liaison representative to IEC/TC 61? Yes (please include a CV) *</p> <p>No</p> <p>3 Do you want to nominate a a ISO/TC 274 liaison representative to IEC/TC 76? Yes (please include a CV) *</p> <p>No</p> <p>4 Do you want to nominate a a ISO/TC 274 liaison representative to ISO/TC 142? Yes (please include a CV) *</p> <p>No</p>	<p>No</p> <p>No</p> <p>No</p> <p>No</p>	2023-05-31
N841	Commenting on ISO-CIE_DIS 28077	2023-04-05	2023-05-30	<p>Do you have any comments on the document ISO-CIE DIS 28077?</p> <p>Yes *</p> <p>No</p> <p>Abstention</p>	<p>No</p> <p>Remark to SCC: Canada's comments were submitted through the CIE already.</p>	2023-05-31
N842	Commenting on ISO-CIE DIS 11664-5	2023-04-05	2023-05-30	<p>Do you have any comments on the document ISO-CIE DIS 11664-5 ?</p> <p>Yes *</p> <p>No</p> <p>Abstention</p>	No	2023-05-31

Item #	Title	Circulated	SCC due date	Questions	Vote	Date ballot cast
	ISO DTR 5911 Commissioning of lighting systems in buildings – Explanation and justification of ISO/TS 21274	2023-05-05	2023-06-16	No. Question Possible options 1 Do you approve the draft for publication? Approval Approval with comments* Disapproval* Abstention (*) A Comment is required for this position. ISO/IEC commenting template.	Approval with comments	2023-06-17
	Commenting on ISO/CIE DIS 23603 "Standard method of assessing the spectral quality of daylight simulators for visual appraisal and measurement of colour", 2nd	2023-07-03	2023-07-17	Commenting on ISO/CIE DIS 23603 "Standard method of assessing the spectral quality of daylight simulators for visual appraisal and measurement of colour", 2nd ED 1 Do you have comments to ISO/CIE DIS 23603? Yes * No Abstention (*) A Comment is required for this answer value.	No	
	Railway applications - - Interior electrical lighting for mainline passenger rolling stock	2023-07-13	2023-08-27	Railway applications -- Interior electrical lighting for mainline passenger rolling stock 1 Do you wish to provide comments on ISO/NP 23299? Yes * No (*) A Comment is required for this answer value.	Yes	2023-08-28

Item #	Title	Circulated	SCC due date	Questions	Vote	Date ballot cast
	Experts for TF BIM in ISO/TC 274/JWG 1	2023-08-09	2023-09-06	Do you want to nominate experts to participate in the TF BIM in ISO/TC 274/JWG 1? Yes (incl. E-Mail) * No (*) A Comment is required for this answer value.	Yes Maura Gatensby <mgatensby@aibc.ca>	2023-09-07
	ISO DTR 25555 survey	2023-09-15	2023-09-29	Survey for comments on ISO/DTR_25555 Do you have comments on the document ISO/DTR 2555? Yes * No	No	2023-10-03
	SR IS 15469 / CIE S011	2023-08-28	2023-10-19	1 Do you have any comments on the SR on ISO 15469/CIE S 011 (Ed 2)? Yes * No Abstention	No	2023-10-19

CNC/CIE Website Report November 2023

Sharon McFadden and Jennifer Veitch

Domain

We are and will remain www.cnc-cie.ca.

Usage

Usage increased slightly over the past year. During the last 12 months we averaged 305 unique visits and 375 visits per month as compared to 279 unique visits and 360 visits in 2022. About 15% of the visits or 53 per month lasted longer than 30 seconds. On average, 6 pages were viewed per visit. The most visitors were from the United States with the Netherlands second and Canada third.

Eight members logged into the members only area at least once during the past year. Members can retrieve their usernames and passwords using the built-in retrieval facility, or they may contact the Secretariat for more information.

Content

- Sharon continues to upload press releases for new publications and provide direct access to free CIE publications on the website.
- As well as providing information on CIE events, Sharon posts notices about relevant national and international lighting events. Members are encouraged to send information on lighting events to have them put on the website.

We encourage all members to visit the website and offer suggestions for improvements and additions.

History of Lighting in Canada

No progress was made on the project this year. There is much still to do! If you have an interest, or if you know someone who does, we do have lots of material that could be compiled. It would be an interesting student project.

Maintenance

The cost for the domain registration has been \$26.50 annually. Hosting and support services cost \$75 annually. However, the individual providing this support does not wish to continue in that role. Moreover, the site needs to be moved to an updated platform as the version of Joomla we have been using is no longer supported and poses a security risk. Our current provider is not able to perform this service, so the time has come to make other arrangements. We should be prepared that the costs will increase as a result.

We have identified a consultant based in Ottawa who is willing to consider this small job. He proposes a phased approach to the change:

Phase 1 – Clone existing and test it. This would be 15 hours \$ \$60/hr, or \$900.

This would provide enough info to determine the difficulty and time required for the big task of the change.

Phase 2 – Making it work on the new platform, fixing any problems.

Phase 3 – Temporary staging for testing, then migrate to his server and launch.
Followed by...

Ongoing hosting TBD, following further discussion.

Our immediate request is for approval to contract with the consultant for Phase 1, estimated cost \$900. Once he has looked more at what we have and need, he will return with an estimate for the other phases and ongoing hosting.

The proposed contractor is well known to Jennifer; for over 5 years, he has provided web hosting and e-mail services to a small business with which she is affiliated. He is efficient, prompt, and friendly.